



Arizona Department of Education  
**Research and Evaluation Section**  
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**TO:** Superintendents, Charter Holders, Principals, SAIS Information Managers,  
Accountability Directors.

**FROM:** Dr. Robert J. Franciosi  
Deputy Associate Superintendent

**DATE:** July 18, 2007

**SUBJECT:** **Data correction and statistical appeals for the five-year graduation rate for the class of 2006 and the dropout rate for the 2006-07 school year. (REF: RE07004-E)**

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This memo is to inform you about the process for correcting your five-year graduation rate for the class of 2006 and your dropout rate for the 2006-07 school year. These rates will be used in the AZ LEARNS evaluations released in October 2007.

This data correction process is the AZ LEARNS statistical appeal for the graduation and dropout rates. No statistical appeals will be accepted after the close of this process.

### **The Data Correction Process**

The preliminary graduation and dropout rates will be available on the ADE common logon. To view the dropout rates for your schools log on to the common logon, enter the "AZ LEARNS /Adequate Yearly Progress (NCLB)" link, and click on "Five-Year Graduation Rates Class of 2006" or "2007 Dropout Rates Table."

For the dropout rate, the excel spreadsheet will show the number of students counted as enrolled in your school in 2006-07 school year, the number of dropouts, and the dropout rate.

For the graduation rate, the excel spreadsheet will show the number of students in the cohort class of 2006 that were enrolled in your school, the number of five-year graduates, and the graduation rate.

The ADE will make available upon request spreadsheets that provides the student information underlying the calculations. To correct your data, submit the corrected activity and year-end codes into SAIS. Statistical appeals will not be granted if the underlying data is not corrected. Submit your request for your student data to [gradrate4@azed.gov](mailto:gradrate4@azed.gov).

To correct student activity codes in SAIS for the prior fiscal year, you must submit a Data Corrections Request Form available online at:

<http://azed.gov/azlearns/DCRAZLEARNS2007.pdf>.

Complete the form and fax it to Research and Evaluation at (602) 364-0887. You will be informed when the window has been opened.

### **Calculating the Five-Year Graduation Rate**

To find out how five-year graduation rate is calculated, consult the January 18, 2006 memo concerning the graduation rate at:

<http://www.ade.az.gov/Profile/News/files/GRMemo012307.pdf>

The formula for the five-year graduation rate is:

$$\text{Five - Year Grad Rate} = \frac{\text{Students in category A (four - year) + 5 - year grads}}{\text{Students in category A (four - year) + Students in category B (four - year) + 5 - year grads}}$$

Note that the size of the cohort remains the same.

### **Calculating the Dropout Rate**

To find out how the dropout rate is calculated, consult the 2006 Dropout Rate Report at <http://www.ade.az.gov/researchpolicy/DropoutInfo/2005-2006/DropoutReport2006v2.pdf>

### **Important Dates**

**Deadline for submitting Data Corrections Request Form** Close of Business August 24, 2007

**Deadline for uploading corrected student activity codes for FY07.** Close of Business August 29, 2007

**Close of AZ LEARNS Statistical Appeals for 2006 Graduation Rate/Dropout Rate** Close of Business August 29, 2007

If you have any questions regarding this information, please contact Research and Evaluation at 602-542-5151 or email [achieve@azed.gov](mailto:achieve@azed.gov).