

ARIZONA DEPARTMENT OF EDUCATION

Lisa Graham Keegan  
Superintendent of  
Public Instruction



STATE OF ARIZONA

School Finance  
1535 West Jefferson  
Phoenix, Arizona 85007  
(602)-542-5695  
(602)-542-3099 fax

**SCHOOL FINANCE MEMORANDUM 01-032**

**TO:** Charter School Administrators, Directors, Principals  
**FROM:** Maggie Singler  
**DATE:** February 13, 2001  
**SUBJECT:** February 15, 2001 Basic calculations for Equalization Assistance Report (CHAR 55-1) and Equalization Assistance Detail Report (CHAR 64-1)

February 15, 2001 CHAR55 & 64 reports for your charter school are posted on the same web page as this memo. (<http://www.ade.az.gov/schoolfinance/Districts/Home.asp>) Hard copies of these reports will not be mailed. If you need help navigating the web site, viewing or downloading these reports, please call your county's Regional Training Center (RTC) at the number listed below. If you have any questions regarding the content of your reports please contact me at (602) 542-8244 or email [msingle@ade.az.gov](mailto:msingle@ade.az.gov).

**Regional Training Centers**

<u>COUNTY</u>	<u>RTC Location</u>	
<i>Mohave, Yavapai, Coconino, Navajo, Apache, La Paz</i>	<i>Flagstaff</i>	<i>(520) 527-6122</i>
<i>Maricopa, Gila</i>	<i>Tempe</i>	<i>(480) 965-3366</i>
<i>Pima, Pinal, Santa Cruz</i>	<i>Tucson</i>	<i>(520) 617-7230</i>
<i>Graham, Greenlee, Cochise</i>	<i>San Simon</i>	<i>(520) 845-2275</i>
<i>Yuma</i>	<i>Yuma</i>	<i>(520) 783-1010 ext. 369</i>

All eligible charter schools have been paid based on 40<sup>th</sup> and/or 100<sup>th</sup> day ADM and December 1, 2000 Special Education census counts. In the event that you did not receive a February 15, 2001 payment, it may be due to missing, late or reduced 40<sup>th</sup> or 100<sup>th</sup> day ADM which have resulted in being overpaid year to date, or another unique situation. Student counts that were used to calculate February payment are provided on CHAR55, page 1, if you have questions regarding these counts, please contact Rose Whelihan at (602) 542-8240 or email <mailto:rwhelih@ade.az.gov>.

Current month CHAR 55-1 & 64-1 reports are available by the 15<sup>th</sup> of each payment month through the 5<sup>th</sup> of the following month. These reports are not available on the web site during the payment calculation process. Since reports are "current month only", it is recommended CHAR 55-1 & 64-1 reports be saved each month to a local computer/server to be available for reference throughout the current and future fiscal years.

If you have any concerns regarding your equalization calculations or payments please do not hesitate to contact me by e-mail at [msingle@ade.az.gov](mailto:msingle@ade.az.gov) or call me at (602) 542-8244.