

PROCUREMENT FAQs

1) Q: How do I register to become a vendor/bidder for the Department of Education?

A: The Department of Education uses the Procure.Az.gov bidders lists. Please go to <http://Procure.Az.gov> to register and to find current bid opportunities.

2) Q: How do I register to become a vendor/bidder for a school district?

A: Some school districts use <http://Procure.Az.gov> and others use <http://azpurchasing.org>. Please go to Procure.Az.gov or azpurchasing.org to register. Others do not. In those cases, please contact the school district to inquire how to be added to their bidders list.

3) Q: Does the Department of Education buy school books, maintain approved books lists, buy buses, etc. for Arizona schools?

A: No. These purchases are made at the local level. Please contact the individual school districts.

4) Q: What are the state's/schools procurement rules?

A: The state procurement rules are found at <http://spo.az.gov>. The school district rules are found in articles 9 and 10 of the State Board of Education rules (R7-2-1001 et sec and R7-2-1101 et sec) at www.azsos.gov/public_services

5) Q: What are the school district's procurement thresholds?

A: These are in the Uniform School Financial Rules (USFRs) published by the Arizona Auditor General's office. Go to http://www.azauditor.gov/manuals_schooldistrict.htm.