

**ARIZONA DEPARTMENT OF EDUCATION**

**Lisa Graham Keegan**  
Superintendent of  
Public Instruction



School Finance  
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STATE OF ARIZONA

**SCHOOL FINANCE MEMORANDUM 99-006**

**TO:** Principals and Graduation Rate Coordinators  
**FROM:** Tom Lowe  
**DATE:** August 28, 1998  
**SUBJECT:** 1997-98 Graduation Rate Study and Completer Survey, Due October 1, 1998

Enclosed are the Graduation Rate Study Report form, instruction booklet and G.E.D. Recipient list. Please read the instruction booklet before completing the form. If you have questions call me at 602-542-8244.

Things to Remember:

1. The Graduation Rate study is only for students in the Class 1998 and an up-date for fifth year graduates from the Class of 1997.
2. The Completer Survey is for all students who graduated during and at the end of the 1997-98 year. Include the Class of 1998 and all early and late graduates.
3. The Report is Due October 1, 1998 and should be sent to the Arizona Department of Education, School Finance, 1535 West Jefferson, Phoenix, AZ 85007.

Enclosed: Graduation Rate Study Instructions  
Graduation Rate Study report form  
G.E.D. list. (If no list is enclosed , your school was not listed as last school attended)

August 28, 1998

**SUBJECT:**

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