

ARIZONA DEPARTMENT OF EDUCATION

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STATE OF ARIZONA

SCHOOL FINANCE MEMORANDUM 99-016

TO: Charter School Administrators, Directors, Principals
FROM: Kristen Jordison
DATE: October 9, 1998
SUBJECT: OCTOBER, 1998 Basic calculations for Equalization Assistance Report (CHAR 55-1) and Equalization Assistance Detail Report (CHAR 64-1)

Enclosed you will find the OCTOBER 1998 apportionment reports for your charter school. These reports reflect data used to calculate the FY 1998-99 Equalization Base/Assistance. The OCTOBER reports are based on the September 25th Enrollment Lists submitted to the Department of Education by your charter school. Thus, your payment for this month will fluctuate based on this new count.

Note for the future months: The November 15th Equalization Base/Assistance calculation will be based on your September 25th estimated count or your 40th day Average Daily Membership, if applicable. First year charter schools will NOT receive a payment in November.

These reports are for your information and DO NOT require sign off. **If you do have a question on any of the data, simply copy the Basic Calculation for Equalization Assistance Report (CHAR55-1) and return it to us (via fax or mail) with the data in question circled.**

If you have any questions or need assistance, please do not hesitate to me at (602) 542-8249.

Enclosures

October 9, 1998