

**ARIZONA DEPARTMENT OF EDUCATION**

**Lisa Graham Keegan**  
Superintendent of  
Public Instruction



School Finance  
1535 West Jefferson  
Phoenix, Arizona 85007  
(602)-542-5695  
(602)-542-3099 fax

STATE OF ARIZONA

**SCHOOL FINANCE MEMORANDUM 99-057**

**TO:** School District Superintendents, Principals, and Head Teachers  
**FROM:** Kristen Jordison  
**DATE:** April 5, 1999  
**SUBJECT:** Type 03 District Tuition Out for High School Students

Under the provisions of A.R.S. 15-905.J., a type 03 district (i.e. a common school district not within a high school district) whose estimated tuition charge for high school pupils exceeds the actual tuition charge for high school pupils shall revise their budget based on the actual tuition charge. Conversely, a type 03 district whose estimated tuition charge for high school pupils is less than the actual tuition charge for high school pupils may adjust its budget before May 15 based on the actual tuition charge.

Enclosed is the "Type 03 District Tuition Out Adjustment Worksheet". This worksheet has been completed with your district's estimated tuition out charge as shown on your Budget Worksheets Page 5 of 17, Line E. II and on your Apor 55-1, Basic Calculation of Equalization Assistance reports. As indicated above your district board must revise its budget, page 5 of 6, line 1.c to total an amount equal to or less than the actual tuition charge (see worksheet for calculation). This revised budget, along with the "Type 03 District Tuition Out Adjustment Worksheet" must be returned to ADE by May 31, 1999 in order to include the changes in the FY 1998-99 apportionment calculations. The board must approve the revised budget no later than May 14, 1999.

If you have any questions please call Kristen Jordison at (602) 542-8249 or e-mail to [kjordis@mail1.ade.state.az.us](mailto:kjordis@mail1.ade.state.az.us).

Enclosures

cc: County School Superintendents

April 5, 1999