

ARIZONA DEPARTMENT OF EDUCATION

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Superintendent of
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STATE OF ARIZONA

School Finance
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SCHOOL FINANCE MEMORANDUM 02-025

TO: District Superintendents, Business Managers, & Head Teachers

FROM: Maggie Singler

DATE: November 20, 2001

SUBJECT: Fiscal Year 2001 - 2002 Growth Forms

Under the provisions of A.R.S. §15-948, a school district that experiences growth in Average Daily Membership (ADM) on their 100th day or 200th day, over last year's 100th day or 200th day, qualifies for additional funds and budget capacity (i.e., Revenue Control Limit/District Support Level only).

"FY 2001-2002 Formula for Growth in Student Count" form* is available on ADE web site at <http://www.ade.az.gov/schoolfinance/Forms/GrowthForms/Default.asp>. This form can be used to calculate either the 40th day or the 100th growth amounts. While final growth calculations will be based on 100th day ADM, a school district may request an advance of state aid (A.R.S. §15-973(C)), based on growth, using the 40th day ADM.

To receive an advance based on the 40th day ADM please download, complete and submit as indicated, "FY 2001-2002 REQUEST FOR ADVANCE BASED ON GROWTH" form available at <http://www.ade.az.gov/schoolfinance/Forms/GrowthForms/Default.asp>. A Revised Budget is not required to request an advance based on 40th day ADM. The 40th day advance will be based on ADE calculations for Growth.

If you have questions regarding your 40th day Average Daily Membership please contact Mario Salinas (602) 542-8797 or e-mail msalina@ade.az.gov. If you have any questions regarding your 40th day Special Education Census data please contact Christina Beltran at (602) 542-3303 or e-mail cbeltra@ade.az.gov.

Beginning with the April 2002 apportionment payment, all advances pursuant to A.R.S. §15-973(c) will be based on FY 2002 100th day ADM. In order for increases due to Growth to be included in final FY 2002 apportionment and budget limit calculations, districts must submit a revised budget including Growth (Budget Page 7, line 1 (b)). Please note, the Revised Budget including growth must be received prior to May 31, 2002 for this to apply to the June 15, 2002 Apportionment. If you request an advance based on 40th day ADM and do not submit your budget by May 31, 2002, the total amount advanced will be withheld from the June 2002 payment.

If you have any questions or need additional information, please do not hesitate to contact me at (602) 542-8244 or e-mail me at msingle@ade.az.gov.

*NOTE: The "FY 2001-2002 Formula for Growth in Student Count" form is posted in Microsoft Excel 97 format and "FY 2001-2002 REQUEST FOR ADVANCE BASED ON GROWTH" form is posted in Portable Document Format (pdf). If you need assistance finding, viewing or downloading these forms please call your county's Regional Training Center (RTC). The phone number for your county's RTC can be found at <http://www.ade.az.gov/rtc>.

cc: County School Superintendent