

ARIZONA DEPARTMENT OF EDUCATION

Tom Horne
Superintendent of
Public Instruction



School Finance
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STATE OF ARIZONA

SCHOOL FINANCE MEMORANDUM 05-051

To: Charter School Operators, Charter School Sponsors, Charter Business Managers, Charter Principals & Administrators, and All Charter Schools

From: Philip Williams
Deputy Associate Superintendent of School Finance

Date: May 5, 2005

Subject: A.R.S. §15-185.D & A.R.S. §15-185.E Reduction of Equalization Assistance for Charter Schools Receiving Federal and State Monies Intended for Maintenance and Operations of the School

A.R.S. §15-185.D requires the reduction of the base support level and equalization assistance by the amount of federal and state monies received by a charter school that are intended for the basic maintenance and operations of the school.

Monies intended for basic maintenance and operations are those intended to support the educational program of the school. They do not include supplemental federal and state grants for specific purposes, such as ESEA Title I, IDEA Part B, stimulus grants, and federal food program reimbursements. In addition, by statute, they do not include Federal Impact Aid (Title 8, P.L. 103-382) monies. The Auditor General will make final determination of what monies are considered to be intended for basic maintenance and operations.

If the charter school was a district public school in Fiscal Year 2004-2005 and is now being operated for or by the same school district and sponsored by the state board of education, the state board for charter schools or a school district governing board A.R.S. §15-185.E applies. A.R.S. §15-185.E requires the reduction of the base support level and equalization assistance by the amount equal to the sum of the base support level and the additional assistance received in the current year for those pupils who were enrolled in the traditional public school in the prior year and are now enrolled in the charter school in the current year.

To assist the Arizona Department of Education (ADE) and the Auditor General in identifying the types of monies applicable to this reduction, ALL CHARTER HOLDERS must complete the form on page 3. **The form must be received by ADE School Finance on or before 5:00pm of June 21, 2005.** ADE School Finance will not release any Fiscal Year 2005-2006 state aid to any state sponsored charter or on behalf of any school district sponsored charter school that has not submitted this form by the due date. District sponsored charters must submit the form through their sponsoring district for approval, and the district must forward it to the ADE by U.S. mail or delivery. The form must have an original signature. **NO FAXES WILL BE ACCEPTED. PLEASE USE BLUE INK.**

* Charter schools receiving Indian School Equalization Program (ISEP) funds must report data used in the calculation of state aid separately for the ISEP students and the Non-ISEP students. This allows the Arizona Department of Education to accurately apply A.R.S. §15-185.D only to the state aid generated by the ISEP funded students. Those students that are Non-ISEP will generate monthly state aid for the charter because these students are not funded by the federal Indian School Equalization Program.

For reporting purposes, all students must be identified as either ISEP or Non-ISEP in the **Previous LEA field** of the Charter Estimated Counts application. Once reporting commences with SAIS, all Non-ISEP students must be accurately identified by Register ID 7777.

* Please refer to School Finance Memorandum 05-050, Charter School Estimated Student Enrollment List Collection for FY 2005-2006.

Your cooperation is greatly appreciated.

Federal & State Maintenance & Operations Declaration Form Fiscal Year 2005-2006

Please complete one form per Charter Holder. **This form must be received by ADE School Finance on or before 5:00pm of June 21, 2005 for the initial release of any Fiscal Year 2005-2006 state aid.**

Arizona Department of Education
School Finance Unit, Bin #13
1535 West Jefferson
Phoenix, AZ 85007

Charter Holder Name _____

CTDS # (Example: **012345000**) _____

1. Describe below any monies, other than federal and state equalization assistance, received or expected to be received for the basic maintenance and operations of the school in Fiscal Year 2005-2006. If none have been or will be received, please indicate **“NONE”**. (Do **NOT** list supplemental monies intended for a specific purpose, such as stimulus grants.)

Fiscal Year _____

Granting Agency _____

\$ Amount _____

Description _____

2. Describe below any **federal** monies received or expected to be received for the basic maintenance and operations of the school in Fiscal Year 2005-2006. If none have been or will be received, please indicate **“NONE”**. (Do **NOT** list supplemental monies intended for a specific purpose, such as ESEA Title I, IDEA Part B, stimulus grants, or federal food program reimbursements.)

Fiscal Year _____

Granting Agency _____

\$ Amount _____

Description _____

3. Was the charter school a district public school in Fiscal Year 2004-2005 and is now being operated for or by the same school district and sponsored by the state board of education, the state board for charter schools or a school district governing board? If yes, continue. Please list below the number of students who were enrolled in the traditional public school in Fiscal Year 2004-2005 and who are now enrolled in the charter school for Fiscal Year 2005-2006.

Number of Students

Grade

_____	_____
_____	_____
_____	_____
_____	_____

Administrator’s Name (Print): _____ Phone #: _____

Administrators Signature:
(Requires BLUE INK)

If sponsored by a school district:

Sponsoring School District:

Phone #:

Signature of School District Official:
(Requires BLUE INK)
